

Ennerdale & Kinniside Parish Council

Clerk to the Council: Jane Ollerenshaw
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Minutes of the Annual Parish Council Meeting Held on 19th May 2026 at 6.30pm in The Gather, Ennerdale Bridge

Present: Cllr J Thursz (Chair), Cllr C Ayling, Cllr S Guise (SG), Cllr R Maxwell (RM), Cllr R Outhwaite (RO), Cllr S Parker (SP), Cllr B Wright (BW).

Clerk: J Ollerenshaw (JO).

Members of the public: 7

Meeting Started: 18:34

Minute Number	Item	Action
1293/05/26	Election of Chair Resolved Cllr Thursz was elected as Chair and completed his declaration of acceptance of office.	JO
1294/05/26	Election of Vice-Chair Resolved Cllr Parker was elected as Vice-Chair and completed his declaration of acceptance of office.	JO
1295/05/26	Apologies Resolved to accept apologies from Cllr Lachlan. Apologies had also been received from Rachel Oakley from Wild Ennerdale.	
1296/05/26	Declarations of Interest Cllr Outhwaite declared an interest in item 12b as it affected his property. Cllr Ayling declared an interest in item 15 as he was on the committee of the organisation applying for a grant.	
1297/05/26	To approve the minutes of the meeting of 17/03/2026 Resolved to approve the minutes.	JO
1298/05/26	Exclusion of press and public. Resolved to exclude the press and public from item 27 as this was a confidential staffing matter and item 28 as this was a confidential matter relating to members of the public.	
1299/05/26	Reports from invited speakers. An update was received from the Lake District National Park Authority, on the upgrade of the Coast-to-Coast path. A parcel of land had been bought. A new planning application had been submitted.	
1300/05/26	Report from Cumberland Councillor. Not present.	
1301/05/26	Clerk's Updates There was a reminder about the online police meeting. Complaints regarding timber lorries had been passed on to Forestry England who had taken action. The proposed diversion of the footpath over Longmoor Bridge had been circulated. No comments were offered.	JO
1302/05/26	Councillor Updates I. Emergency Plan – Waiting for confirmation from The Gather that they were happy to be listed as the emergency point. Hope to tie next meeting in with Parish Meeting. SP requested any feedback on the circulated document. There were volunteers and some funding sources.	

	<p>II. Dark skies – nothing to report. Agreed to rename this topic as Parish Enhancement</p> <p>III. Community Led Plan – The draft questionnaire was still being pulled together. It was hoped there would be a further engagement opportunity at a parish or community meeting.</p> <p>IV. Regen – RO had circulated some email correspondence between himself and the LDNPA regarding a path upgrade which the Council may be able to assist with by applying to Regen for a grant. The council agreed that RO could make the application.</p> <p>V. Neighbourhood Policing – BW said that if anybody was unable to make the Teams meeting, she would be happy to pass on their concerns if they let her know. JT said that the PCSO had been carrying out speed checks in the village at the weekend.</p> <p>VI. Wild Ennerdale – nothing to report.</p>	<p>JO</p> <p>RO</p>
1303/05/26	<p style="text-align: center;">Public Participation</p> <ul style="list-style-type: none"> • A member of the public confirmed that they had submitted their concerns regarding the Council's finances, relating to the election held in 2025, to both the internal auditor and the full council. • A member of the public asked for clarification on item 21. RO explained that this was to correct the definitive map for the path into the village, as it showed a continuation through the garden of Thorntrees. Although this had been part of the original plan, when it had not been possible to buy the land, the path stopped at the boundary. No path was being altered, this was just a correction to the map. 	
1304/05/26	<p style="text-align: center;">Planning applications.</p> <p>7/2026/4010 Crag Farm House. Resolved to offer no objections. (RO abstained)</p> <p>7/2026/4021 2 Forest Houses. Resolved to offer no objections. (RO abstained)</p>	JO
1305/05/26	<p style="text-align: center;">Delegated Planning Responses</p> <p>None.</p>	
1306/05/26	<p style="text-align: center;">Review under Standing Orders</p> <p>Resolved</p> <p><u>v. Delegation arrangements</u></p> <ul style="list-style-type: none"> • Existing delegation to Clerk in accordance with job description, financial regulations, and to respond to planning consultations between meetings, and existing delegation to the Staffing Committee remains unchanged. <p><u>vi. Terms of reference for committees.</u></p> <ul style="list-style-type: none"> • The staffing committee terms of reference remains unchanged. <p><u>vii. Appointment of members to committees.</u></p> <ul style="list-style-type: none"> • SG would be replaced on the staffing committee by RO. New membership is RO, JT & BW. <p><u>viii. Any new committees</u></p> <ul style="list-style-type: none"> • None proposed. <p><u>ix. Review of Standing Orders & Financial Regulations</u></p> <ul style="list-style-type: none"> • Current Standing orders are readopted unchanged. • Current Financial Regulations are readopted unchanged. <p><u>x. Review of arrangements with other authorities etc.</u></p> <ul style="list-style-type: none"> • None in place. 	<p>JO</p> <p>JO</p> <p>JO</p> <p>JO</p>

	<p><u>xi. Review of representation on external bodies and reporting back</u></p> <ul style="list-style-type: none"> • Regen remains RO • Wild Ennerdale remains SG & RO • Reporting back by fixed agenda item is in place. <p><u>xii. GPOC</u></p> <ul style="list-style-type: none"> • Not applicable. <p><u>xiii. Review of assets</u></p> <ul style="list-style-type: none"> • Asset register reviewed at last meeting. <p><u>xiv. Arrangements for insurance cover.</u></p> <ul style="list-style-type: none"> • Deferred to the July meeting. <p><u>xv. Subscriptions to other bodies.</u></p> <ul style="list-style-type: none"> • To continue membership of CALC, which includes membership of NALC. • To note that a contribution towards the clerk’s membership of SLCC may be required. <p><u>xvi. Review of complaints procedure</u></p> <ul style="list-style-type: none"> • To accept the current procedure. <p><u>xvii. Policies, procedures etc relating to FOI and Data protection.</u></p> <ul style="list-style-type: none"> • To defer until new documents drafts are complete. <p><u>xviii, Review of press/media policy.</u></p> <ul style="list-style-type: none"> • To accept the current policy. <p><u>xix. Employment policies and procedures.</u></p> <ul style="list-style-type: none"> • To leave as delegated to the Staffing Committee <p><u>xx. Spending under S137</u></p> <ul style="list-style-type: none"> • The expenditure under this power was for the poppy wreath for remembrance, which was for the sum of £25. <p><u>xxi. Time and place of meetings.</u></p> <ul style="list-style-type: none"> • Meetings to take place bi-monthly, usually on the third Tuesday. Location: The Gather. Time: 6.30pm. • Dates: <ul style="list-style-type: none"> ○ 28th July 2026 (4th Tuesday) ○ 15th September 2026 ○ 17th November 2026 ○ 19th January 2027 ○ 16th March 2027 ○ 18th May 2027 (Annual Council Meeting) 	<p>JO</p> <p>JO</p> <p>JO</p> <p>JO</p> <p>JT,RO, BW</p> <p>JO</p>
1307/05/26	<p style="text-align: center;">Grant Requests</p> <p>Resolved to defer consideration of grants until the July meeting as the cut-off date for applications is 1st June.</p>	JO
1308/05/26	<p style="text-align: center;">Internal auditor’s report</p> <p>Resolved to accept the report and note that no actions were identified.</p>	JO
1309/05/26	<p style="text-align: center;">Governance Statements</p> <p>The Council had received a challenge from a member of the public and a response had been prepared. Councillors had fully considered the challenge and agreed the response.</p> <p>The Council considered each statement and responded. A “no” response was agreed for box 8, under advice from the Internal auditor, and the note of explanation to accompany the statements was also agreed.</p>	JO

1310/05/26	Accounting Statements Resolved to approve the accounting statements.	JO																				
1311/05/26	Exemption Certificate Resolved that the Council agreed that it was an exempt authority for the 2025/2026 financial year and the certificate should be signed.	JO																				
1312/05/26	Period of Public Rights Resolved to confirm the public rights period would be from 3 rd June 2026 to 14 th July 2026.	JO																				
1313/05/26	Clarification to Footpath Agreement The original agreement did not correctly reflect the route of footpath 407055. The agreement was created when the Council had intended to purchase the land at the edge of Thorntrees, but this purchase had not gone ahead. Consequently, the footpath ends short of the stated point. Resolved to accept the proposed clarification. Authority to sign on behalf of the Council delegated to the Clerk.	JO																				
1314/05/26	Temporary Closure of Bridleway Resolved to respond to say that the closure is noted and the Council has no comments.	JO																				
1315/05/26	Payments for approval Resolved to agree the schedule of payments	JO																				
	<table border="1"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Amount</th> <th>Cheque number</th> </tr> </thead> <tbody> <tr> <td>The Gather</td> <td>Room Hire</td> <td>£ 30.00</td> <td>000767</td> </tr> <tr> <td>CALC</td> <td>Subscription</td> <td>£ 189.87</td> <td>000768</td> </tr> <tr> <td>ICO</td> <td>Registration Fee</td> <td>£ 52.00</td> <td>000769</td> </tr> <tr> <td>GD Airey</td> <td>Internal Auditor</td> <td>£ 75.00</td> <td>000770</td> </tr> </tbody> </table>		Payee	Description	Amount	Cheque number	The Gather	Room Hire	£ 30.00	000767	CALC	Subscription	£ 189.87	000768	ICO	Registration Fee	£ 52.00	000769	GD Airey	Internal Auditor	£ 75.00	000770
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1316/05/26	Councillor matters BW had met with an officer from Cumberland Council and the head teacher and had pressed for the road markings to be replaced. BW had raised the issue of dog fouling at Bleach Green with the MP and they would assist with writing to the landowner to see if bins could be provided. BW had managed to obtain a quote for the replacement tourist information sign and the Clerk would now try to claim for this through the insurance. SG said that there was a UU cover on the pavement that was a trip hazard. It was suggested to report it on HIAMS.	JO SG																				
1317/05/26	Date of the next meeting Confirmed as 28 th July 2026.																					
1318/05/26	Annual Parish Meeting The Chair felt that there was a lack of engagement at the previous Parish Meeting and it was embarrassing when guest speakers had been invited, so he did not wish to call the meeting. The other options were for two councillors to call the meeting, or six electors to call it. The style of Parish Meetings varied and not all parishes held them. Councillors RO & SG felt that it would be useful for engagement with the community led and emergency plans. They would decide on the meeting format and agree the agenda and would call the meeting. They would forward the details to the Clerk for publication once they had been decided.	RO &SG																				
	Members of the public left the meeting																					
1319/05/26	Recommendation on Pay																					

	The Clerk's appraisal had been completed, and in line with her contract of employment, the Staffing Committee recommended a one point increase in the SCP scale. Resolved to accept the recommendation.	JO
1320/05/26	<p align="center">Confidential session – Freedom of Information Request</p> A FOIA request for information had been refused due to time/costs that would be involved and advice on refining the request had been given. The requestor had asked for the decision to be reviewed. Councillors considered the methods, results and calculations, and response, and agreed that the decision to refuse was correct.	JO

Meeting closed at 20.18

Chairman's
signature.....Date.....